

EASLEY WINERY SPRING 2019 JOB FAIR

April 7th 1-3pm & April 8th 7-10am

Easley Winery is a family run, 45-year-old, Indiana Winery. We are experiencing exceptional growth in wine sales and thus are having a Job Fair on Sunday, April 7th from 1pm to 3pm & Monday, April 8th from 7 am to 10 am. We have the following job openings available with all having prerequisites and requirements to qualify for them that are further explained in their full job description that is available at the job fair or upon request.

Production

Part Time Positions (15-25 hours/week)

Bottling Line Attendant

- Part time position, **Tuesdays and Thursdays from 7:30am to 4:30pm.**
- Position reports to Winery Production Manager, Nathan.
- Position duties include but are not limited to dumping empty wine bottles on the bottling line and loading wine bottle capsules into the capsule machine and doing wine bottle inspection at the case packer. Duties also include wine bottling line cleaning and maintenance during and after the bottling day ends.
- May lead to full time, based on interest and abilities.
- Must be able to stand and walk the majority of the day.
- Must be 21 or over.
- Must be able to lift up to 50 lbs.
- Starting pay rate is **\$15/hour**

Full Time Positions

Machine Operator

- Full time position, **Monday thru Friday, Tuesdays and Thursdays from 7am to 4pm.** Overtime possible but not required.
- Benefits like health insurance, paid time off, uniform allowance etc.
- Position reports to Winery Production Manager, Nathan
- Position duties include but are not limited to running wine bottling line machines like the bottle labeler, case packer & case palletizer on Tuesdays and Thursdays and performing winery general maintenance duties in the winery cellar on Mondays, Wednesdays and Fridays. General repair skills in any trade like electrical, plumbing etc. considered a big plus
- Must be able to stand and walk the majority of the day.
- Must be 21 or over.
- Must be able to lift up to 50 lbs.
- Hourly pay rate **commensurate with skill level.**

Wine Cellar Assistant

- Full time position, **Monday thru Friday, Tuesdays and Thursdays from 7am to 4pm**. Overtime possible but not required.
- Benefits like health insurance, paid time off, uniform allowance etc.
- Position reports to Winery Winemaker Jeff.
- Position duties include but not limited to: washing wine tanks & wine filters, washing floors, wine hoses, wine pumps etc., helping with wine bottling, helping with the Fall grape harvest, loading and unloading trucks, running a forklift etc. Knowledge of food manufacturing and sanitation a big plus.
- Must be able to stand and walk the majority of the day.
- Must be 21 or over.
- Must be able to lift up to 50 lbs.
- Hourly pay rate **commensurate with skill level**.

Tasting Room

Part Time Positions (10-15 hours/week)

Weekend Wine Steward

- Part time position, **Saturday 10am to 7pm and or Sunday 11am to 4:30pm**, whichever fits your schedule. We would like for you to have work availability at least 3 Saturdays a month.
- Position reports to Winery Tasting Room Manager, LaNora.
- Position duties include greeting winery guests and visitors and leading them thru a wine tasting and sometimes on a Winery cellar tour. Sometimes you may have to help cover the cash register position too. Training on wine and customers service will be provided.
- Must be 21 or over.
- Must be able to lift up to 50 lbs.
- Starting pay rate is **\$13/hour**.

Promotions

Part Time Positions

Traveling Wine Steward

- Part time position, **Saturdays and Sundays. Occasional Fridays**.
- Position reports to Nick
- Position duties include promoting, sampling, and selling Easley Wines at festivals throughout the Midwest.
- Must be 21 or over.
- Must be able to lift up to 50 lbs.
- Hourly pay rate **commensurate with skill level**.

Sales

Full Time Positions

Sales Territory Market Manager for OH & KY

- Full time position, **Monday thru Friday with overnights and occasional weekends.**
- Benefits like health insurance, paid time off, uniform allowance etc.
- Position reports to Winery General Sales Manager, Dan.
- Position oversees Winery sales in these two States and working with our wine distributor partner Heidelberg Inc. and our retail store sales partners.
- Must be 21 or over.
- Pay rate **commensurate with skill set and past work experience.**

Sales Territory Market Manager for IL & IN

- Full time position, **Monday thru Friday with overnights and occasional weekends.**
- Benefits like health insurance, paid time off, uniform allowance etc.
- Position reports to Winery General Sales Manager, Dan.
- Position oversees Winery wholesale wine sales in these two States and working with our wine distributor partners of Breakthru Beverage in Illinois and Southern Glazer in Indiana and with our retail store sales partners.
- Approximately 70% of your time would be spent in Illinois and 30% in Indiana.
- Must be 21 or over.
- Pay rate **commensurate with skill set and past work experience.**

**Complete form below and
bring to Job Fair.**



Employment Application & Information

Date _____

Full Name _____

Position(s) Applying For Bottling Line Attendant Machine Operator Wine Cellar Assistant

Weekend Wine Steward Traveling Wine Steward Sales Territory Market Manager for OH & KY

Sales Territory Market Manager for IL & IN

Full/Part Time Full-Time and/or Part-Time

Address _____ City _____ State _____ Zip _____

Phone _____ Cell _____ Email _____

Emergency Contact/Phone _____ Referred by _____

Do You Currently Possess a valid Indiana Driver's License? Yes No Indiana Liquor License? Yes No

Availability

- Mondays _____:_____ to _____:_____
- Tuesdays _____:_____ to _____:_____
- Wednesday _____:_____ to _____:_____
- Thursdays _____:_____ to _____:_____
- Fridays _____:_____ to _____:_____
- Saturdays _____:_____ to _____:_____
- Sundays _____:_____ to _____:_____

As a condition of employment at Easley Winery, we require availability to work 3 weekend days per month. Please indicate any weekends you will be unavailable from 3/30/19 to 10/5/19 if known.

When are you available to begin working? _____

Please Bring a copy of your updated resume to the Job Fair on April 7th or 8th with work history & current employment.

Have you ever been employed by a winery, brewery, distillery, or wine/beer distributor? Yes No

If yes, where were you employed and what were your duties? _____

Do you know anyone that works in the winery/brewery/distillery/distribution field? Yes No

If yes, where? _____

Have you traveled outside Indiana? Yes No

If yes, are you willing to travel for employment, and what do you enjoy about traveling? _____

Why would you like to work at Easley Winery? _____

Describe any special skills you may have (i.e. Microsoft Office, sales, graphic design, general handyman, certifications, etc.). _____

List any hobbies/organizations/societies/professional groups to which you belong. _____

Is there any reason you would not be able to pass a background check? _____

Have you ever been convicted, pled guilty, "no contest," or admitted guilt (including participation in a first-time offender program) to any misdemeanor or felony crime? Yes No

If yes, please explain. _____

All job offers are contingent upon being able to pass a drug and criminal background check. Please sign below to acknowledge you understand this statement. Lack of signature may disqualify you for any employment positions.

Signature _____ Date _____

High School _____ City/State _____

Dates Attended _____ Graduated? Yes No

Have you attended any institutions of higher education? Yes. No

If yes, list names and dates attended _____

Major(s)/Minor(s) _____ Graduated? Yes No

Type of Highest Degree _____

Have you ever been, or are you currently, a member of the Armed Forces of the United States? Yes No

If yes, list any special skills developed in the military that may relate to the job for which you are applying.

Would you be interested in working with our production team in the wine cellar in addition to wine steward duties? Yes No

What was the last book/publication you read? _____

Did you like it? _____

Favorite Movie? _____

Have you ever played sports? Yes. No If yes, which one(s)? _____

If you had enough money to retire today, would you? Yes. No If yes, what would you do? _____

What is your favorite music? _____

Thank you for applying for employment with Easley Winery. Please bring this application to our job fair on April 7th or 8th along with an updated resume. If you wish, you may mail this application (along with resume and any other supporting documents) to Easley Winery at the address shown below before the job fair is held, but this is not required for consideration. We look forward to speaking with you soon.

**Easley Winery | 205 N. College Avenue | Indianapolis, IN 46202
(317) 636-4516 | Resume@EasleyWinery.com**